

CHESHIRE EAST COUNCIL

REPORT TO: The Cheshire and Wirral Councils' Joint Scrutiny Committee

8 OCTOBER 2009

Date of Meeting:

Report of:

Subject/Title:

BOROUGH SOLICITOR

PROCEDURAL RULES

1.0 Report Summary

- 1.1 The report sets out Procedural Rules for the Committee to consider and adopt.

2.0 Recommendations

- 2.1 That the Procedural Rules set out in Appendix 1 to the report be approved and adopted.

3.0 Reasons for Recommendations

- 3.1 It is helpful to have an agreed set of procedural rules to enable the smooth transaction of the Committee's business.

4.0 Wards Affected

- 4.1 All

5.0 Local Ward Members

- 5.1 Not applicable.

6.0 Policy Implications including - Climate change - Health

- 6.1 None

7.0 Financial Implications for Transition Costs (Authorised by the Borough Treasurer)

- 7.1 None

8.0 Financial Implications 2009/10 and beyond (Authorised by the Borough Treasurer)

- 8.1 None

9.0 Legal Implications (Authorised by the Borough Solicitor)

9.1 None

10.0 Risk Management

10.1 There are no identifiable risks.

11.0 Background and Options

11.1 The Committee at its last meeting considered a report on proposals for establishing a Joint Committee. The Committee agreed various matters including the positions of Chairman, Vice Chairman and Spokesperson, to continue holding "Mid Point" meetings and the Terms of Reference. It was also agreed that Procedural Rules would be submitted to this meeting for consideration and approval.

11.2 Draft Procedural Rules are attached at Appendix 1 for consideration.

12.0 Overview of Year One and Term One Issues

12.1 A clear set of Procedural Rules will assist the Committee in the conduct of its business.

13.0 Access to Information

The background papers relating to this report can be inspected by contacting the report writer:

Name: Mike Flynn
Designation: Legal and Democratic Services
Tel No: 01270 529643
Email: michael.flynn@cheshireeast.gov.uk